

RECRUITMENT RULES

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GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT (STATIONERY AND PRINTING)

(G.O. Ms. No. 1/S&P/2016, dated 19th January 2016)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. F/24/78/68-DHS, dated the 24th September, 1968 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Notification issued *vide* G.O. Ms. No. 1/2007/P&S, dated the 22nd January, 2007 of the Chief Secretariat (Printing and Stationery), Puducherry and published in the Supplement to the Government of Puducherry Gazette No. 5, dated the 30th January, 2007, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor of Puducherry, hereby makes the following rules further to amend the method of recruitment to the Government of Puducherry, Department of Stationery and Printing, General Central Services - Group 'A' - (Gazetted) - Non-Ministerial post of Director of Stationery and Printing (Schedule), namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry General Central Services - Group 'A' - (Gazetted) - Non-Ministerial post of Director of Stationery and Printing, Recruitment Rules, 2015.

(ii) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale.*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed herein.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of these rules.

5. *Power to relax.*— Where the Lieutenant-Governor, Puducherry is of the opinion, that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons in consultation with Union Public Service Commission.

6. *Saving.*— Nothing in these rules shall affect the reservation, relaxations in upper age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DIRECTOR OF STATIONERY AND PRINTING

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|---|---|---|
| 1. Name of the post | : | Director of Stationery and Printing |
| 2. Number of post | : | 1(One) [2015] Subject to variation dependent on work-load. |
| 3. Classification | : | General Central Services–Group 'A'–Gazetted–Non-Ministerial. |
| 4. Pay Band and Grade Pay/Pay Scale | : | Pay Band–3 ₹ 15,600-39,100 + Grade Pay ₹ 7,600 |
| 5. Whether selection post or non-selection post | : | Not applicable |
| 6. Age-limit for direct recruits | : | Not applicable |
| 7. Educational and other qualifications required for direct recruits. | : | Not applicable |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | : | Not applicable |
| 9. Period of probation, if any | : | Not applicable |
| 10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | : | By composite method [Deputation (ISTC) plus promotion]. |
| 11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. | : | <p>Composite method [Deputation (ISTC) plus promotion]:
Officers under the Central/State Governments/Union Territories/Public Sector Undertakings/Recognized Research Institutions/Universities/Semi-Government/Statutory/Autonomous organizations:</p> <p>(A) (i) Holding analogous posts on a regular basis in the Parent cadre/Department; or</p> <p style="padding-left: 40px;">(ii) With five years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band-3 ₹ 15,600-39,100 + Grade Pay of ₹ 6,600; or equivalent in the Parent cadre/Department; and</p> <p>(B) Possessing the following educational qualifications and experience:</p> <p>Essential:</p> <p>(i) Degree in Printing Engineering/Printing Technology from a recognized University.</p> <p>(ii) Nine years experience in the field(s) of printing in a recognized Printing House.</p> |

Desirable:

- (i) Studied Tamil/Malayalam/Telugu up to 10th standard as one of the subjects.
- (ii) One year experience of Administration works in a Government organization.

Note: The departmental Joint Director (Printing) in pay Band-3 ₹ 15,600-39,100 plus Grade Pay of ₹ 5,400 with 10 years regular service in the post will also be considered along with the outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

[Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed four years. The maximum age-limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications].

Note: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay/Pay Scale and where this benefit will extend only for the post(s) for which that Grade Pay/Pay Scale is the normal replacement grade without any upgradation.

12. If a Departmental Promotion Committee exists, what is its composition? : Not applicable
13. Circumstances in which the Union Public Service Commission is to be consulted in making recruitment. : Consultation with the Union Public Service Commission is necessary for appointment to the post on each occasion.

(By order of the Lieutenant-Governor)

P. AUGUSTIN LUCIEN DIAGOU,
Under Secretary to Government (Sty. and Ptg.).

GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT (STATIONERY AND PRINTING)

(G.O. Ms. No. 2/S&P/2016, dated 19th January 2016)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. F/24/78/68-DHS, dated the 24th September, 1968 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Notification issued *vide* G.O. Ms. No. 10/F2/1997, dated the 5th March, 1997 of the Chief Secretariat (Printing and Stationery), Puducherry and published in the Supplement to the Government of Puducherry Gazette No.11, dated the 18th March, 1997, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor of Puducherry, hereby makes the following rules further to amend the method of recruitment to the Government of Puducherry, Department of Stationery and Printing, General Central Service - Group 'A' Gazetted - Non-Ministerial post of Joint Director (Printing) (Schedule), namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry General Central Services - Group 'A' - (Gazetted) - Non-Ministerial post of Joint Director (Printing) Recruitment Rules, 2015.

(ii) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale.*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed herein.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of these rules.

5. *Power to relax.*— Where the Lieutenant-Governor, Puducherry is of the opinion, that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons in consultation with Union Public Service Commission.

6. *Saving.*— Nothing in these rules shall affect the reservation, relaxations in upper age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF JOINT DIRECTOR (PRINTING)

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1. Name of the post : Joint Director (Printing)
2. Number of post : 1(One) [2015] Subject to variation dependent on work-load.
3. Classification : General Central Services–Group 'A'–Gazetted–Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : Pay Band–3 ₹ 15,600-39,100 + Grade Pay ₹ 5,400
5. Whether selection post or non-selection post : Selection
6. Age-limit for direct recruits : Not applicable
7. Educational and other qualifications required for direct recruits : Not applicable
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees : Not applicable
9. Period of probation, if any : Two years for promotees
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By promotion.
11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. : **Promotion:**
Deputy Director (Printing) in the Pay Band-2, ₹ 9,300-34,800 + Grade Pay of ₹ 4,600 with three years regular service in the grade.

Note: (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Note: (2) For the purpose of computing the minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

12. If a Departmental Promotion Committee exists, : *Group 'A' Departmental Promotion Committee:*
 what is its composition?
- (1) Chairman/Member, Union Public . . Chairman Service Commission.
 - (2) Chief Secretary to Government of . . Member Puducherry.
 - (3) Secretary to Government (Stationery . . Member and Printing), Government of Puducherry.
13. Circumstances in which the Union Public : Consultation with the Union Public Service Commission is to be consulted in making recruitment. necessary for filling up of the post.
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(By order of the Lieutenant-Governor)

P. AUGUSTIN LUCIEN DIAGOU,
 Under Secretary to Government (Sty. and Ptg.).

GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT (STATIONERY AND PRINTING)

(G.O. Ms. No. 3/S&P/2016, dated 19th January 2016)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Notification No. F5/4/65-GP, dated the 11th January, 1965 of the Government of India, Ministry of Home Affairs, New Delhi and in partial modification of Group 'B' Non-Gazetted/Non-Ministerial posts in the Directorate of Stationery and Printing, Puducherry of the Notifications issued *vide* G.O. Ms. No. 11/P&S/2003 dated 28-5-2003 of Chief Secretariat (Printing and Stationery), Puducherry and published in the Supplement-II to the Government of Puducherry Gazette No. 23 of the 10th June, 2003 and G.O.Ms.No.6/P&S/2004, dated the 20th October, 2004 of Chief Secretariat (Printing and Stationery), Puducherry and published in the Supplement to the Government of Puducherry Gazette No. 43 of the 26th October, 2004, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry, hereby makes the following rules to amend the Government of Puducherry, Department of Stationery and Printing, Group 'B' Non-Gazetted - Non-Ministerial post of Artist Retoucher (Schedule-VII), namely:—

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry, Department of Stationery and Printing, Group 'B' Non-Gazetted - Non-Ministerial post of Artist Retoucher Recruitment (Amendment) Rules, 2015.

(ii) They shall come into force from the date of their publication in the Official Gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale.*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the said Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor, Puducherry is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons in consultation with Union Public Service Commission.

6. *Saving.*— Nothing in these rules shall affect the reservations, relaxation in upper age-limit and other concessions required to be provided for the Scheduled Castes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE-VII

RECRUITMENT RULES FOR THE POST OF ARTIST RETOUCHER

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1. Name of the post : Artist Retoucher
2. Number of post : 1(One) [2015] Subject to variation dependent on work-load.
3. Classification : General Central Services–Group 'B' Non–Gazetted–Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : Pay Band–2 ₹ 9,300-34,800 + Grade Pay ₹ 4,200
5. Whether selection post or non-selection post : Selection
6. Age-limit for direct recruits : Not applicable
7. Educational and other qualifications required for direct recruits. : Not applicable
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable
9. Period of probation, if any : Two years for promotees
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By promotion.
11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. : **Promotion:**
Assistant Artist in Pay Band-1 ₹ 5,200-20,200 + Grade Pay of ₹ 2,800 with 6 years regular service in the grade.
Note: The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade/post.
Note: (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Note: (2) For the purpose of computing the minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

12. If a Departmental Promotion Committee exists, : *Group 'B' Departmental Promotion Committee:*
 what is its composition?
- (1) Chief Secretary to Government of . . Chairman
Puducherry.
 - (2) Secretary to Government (Stationery . . Member
and Printing), Government of
Puducherry.
 - (3) Director of Stationery and Printing, . . Member
Government of Puducherry.
13. Circumstances in which the Union Public : Consultation with the Union Public Service Commission is
 Service Commission is to be consulted in making not necessary.
 recruitment.

(By order of the Lieutenant-Governor)

P. AUGUSTIN LUCIEN DIAGOU,
 Under Secretary to Government (Sty. and Ptg.).

GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT (STATIONERY AND PRINTING)

(G.O. Ms. No. 4/S&P/2016, dated 19th January 2016)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Notification No. F5/4/65-GP, dated the 11th January, 1965 of the Government of India, Ministry of Home Affairs, New Delhi and in partial modification of Group 'B' Non-Gazetted/Non-Ministerial posts in the Directorate of Stationery and Printing, Puducherry, of the Notifications issued *vide* G.O. Ms. No. 61/90/F2 dated the 23rd August, 1990 of the Finance Department, Puducherry, and published in the Supplement to the Government of Puducherry Gazette No.38 of the 18th September, 1990 save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry, hereby makes the following rules to amend the Government of Puducherry, Department of Stationery and Printing, Group 'B' Non-Gazetted - Non-Ministerial post of Head Reader (Schedule-III), namely:-

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry, Department of Stationery and Printing, Group 'B' Non-Gazetted - Non-Ministerial post of Head Reader Recruitment (Amendment) Rules, 2015.

(ii) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale.*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the said Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor, Puducherry is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons in consultation with Union Public Service Commission.

6. *Saving.*— Nothing in these rules shall affect the reservations, relaxation in upper age-limit and other concessions required to be provided for the Scheduled Castes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE-III

RECRUITMENT RULES FOR THE POST OF HEAD READER

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1. Name of the post : Head Reader
2. Number of posts : 4 (Four) [2015] Subject to variation dependent on work-load.
3. Classification : General Central Services–Group 'B' Non–Gazetted–Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : Pay Band–2 ₹ 9,300-34,800 + Grade Pay ₹ 4,200
5. Whether selection post or non-selection post : Selection
6. Age-limit for direct recruits : Not applicable
7. Educational and other qualifications required for direct recruits. : Not applicable
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable
9. Period of probation, if any : Two years for promotees
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By promotion failing which by deputation including short-term contract.
11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. : **Promotion:**
Reader (Highly Skilled) Gr.-I in Pay Band-1, ₹ 5,200-20,200 + Grade Pay of ₹ 2,400 with 10 years service in the grade rendered after appointment thereto on a regular basis.

Note: (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Note: (2) For the purpose of computing the minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

Deputation (ISTC):

Officers under the Central/State Governments/Union Territories/Public Sector undertakings/Statutory and Autonomous organizations -

- (a) (i) Holding analogous posts on regular basis in the parent cadre/department; or
 - (ii) With five years regular service in the posts in PB-1 ₹ 5,200-20,200 with Grade Pay of ₹ 2,400; and
- (b) Possessing the qualifications and experience as under:
 - (i) Bachelor's degree from a recognized University.
 - (ii) Must have experience of not less than 2 years in drafting and editing of manuscripts.
 - (iii) Should be capable of handling the "Reading Room" independently.
 - (iv) Should have published original work in leading magazine in Tamil/English or both.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation/absorption. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

[Period of deputation (ISTC) including the period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/departments of the Central Government shall ordinarily not exceed 3 years. The maximum age-limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.]

Note : For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered

in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised Scale of Pay into one grade with a common Grade Pay/Pay Scale and where this benefit will extend only for the post(s) for which that Grade Pay/Pay Scale is the normal replacement grade without any upgradation.

12. If a Departmental Promotion Committee exists, : *Group 'B' Departmental Promotion Committee:*
 what is its composition?
- (1) Chief Secretary to Government of . . Chairman
Puducherry.
 - (2) Secretary to Government (Stationery . . Member
and Printing) Government of
Puducherry.
 - (3) Director of Stationery and Printing, . . Member
Government of Puducherry.
13. Circumstances in which the Union Public : Consultation with the Union Public Service Commission is
 Service Commission is to be consulted in making not necessary.
 recruitment.

(By order of the Lieutenant-Governor)

P. AUGUSTIN LUCIEN DIAGOU,
 Under Secretary to Government (Sty. and Ptg.).